

Law360's Editorial Boards FAQs

How do I submit?

- Click <u>here</u> and select "Law360 2025 Editorial Boards" from the dropdown menu in order to apply to be a board member.
- If you've never used our awards platform before, you'll need to register/create a free login -- the site is unrelated to your Law360 account.
- Once you've logged in, you'll see a dropdown menu where you can choose Law360's 2025 Editorial Boards. Then choose the board you're applying for from the next menu.

How do I submit a photo?

- Must be a jpeg file.
- File must be labeled as follows: First Name.Last Name Editorial Board Name, i.e. Jane.Doe - Access To Justice. If the photo file is not labeled properly, you will be asked to re-submit one that is labeled as requested.

Can an attorney submit for multiple boards or just one?

• Yes, an attorney can apply for more than one editorial board.

How many board members are selected for each board?

- Each board will typically consist of 8 to 12 selected board members.
- A board can have up to two attorneys from the same firm.
- There is no cap on the number of attorneys a firm can nominate. Nor is there a cap on the number of attorneys from a single firm who can serve on our boards.

How many board meetings are there per year?

• There is only one board meeting per year.

What are my board member duties and responsibilities during the year?

- Aside from the annual board meeting, you are welcome to reach out to the editor in charge of the board with story ideas, trends or cases to watch out for in addition to giving feedback on our coverage throughout the rest of the year.
- There are no assignments or guest articles, etc. required as a board member.
- The only mandatory requirement is attending the annual board meeting.



Do I need to apply for this year's editorial boards if I served as a board member last year or in prior years?

- Yes, you must re-apply for this year's editorial boards whether or not you served in 2024 or prior years.
- You must apply/re-apply for board membership each year.

Who can submit?

- Board membership is open to both partners and non-partners.
- Board membership is open to U.S.-based and international attorneys.
- Board membership is open to non-lawyers, but members must be knowledgeable of the legal industry.
- In-house counsel and government attorneys are encouraged to apply.

What is the word limit for the essay question 'What qualifies this attorney to participate in the editorial board they are applying for' ?

• The word limit is **200 words**.

Can I go over this word limit?

• No. It is built into the form, which will cut you off once you reach the limit.

Can I have an extension?

• We cannot accept late submissions under any circumstances. All requests for extensions past the final deadline will be denied.

Would this preclude attorneys from authoring potential bylines for Law360?

• No, you can still submit articles for contribution.

Will all applicants be notified whether they are selected or not?

- Yes, every applicant will be notified if they have been selected or not selected.
- The person who completes the online submission form will be notified by Law360.

• We will notify applicants of the editors' decisions via email. Please whitelist or add to your address book<u>no-reply@awardsplatform.com</u> and <u>series@law360.com</u> to ensure receipt of the notifications.

What if I don't receive an email confirming my online submission?

• **Do not submit again.** First, check your spam folder and update your security settings. If that fails, email newsroom@law360.com to confirm your submission.



When will Law360 publish the editorial boards announcement?

- There is no set publishing date.
- If you have been selected as a board member, we kindly ask that you please keep the news embargoed until the board announcements have been published.

Can I submit extra materials beyond this form?

• No. We do not need to see any outside materials. We base our decisions solely on what is submitted in the form.